

**English Writing End points Aspect: Punctuation**

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|  | **Autumn** | **Spring** | **Summer** |
| **Reception** | * Use a capital letter for my own name. | * Use finger spaces between words. | * Use capital letters for my full name. |
| **Year 1** | Use finger spaces between words.  Use a capital letter for the start of a sentence. | * Use a full stop at the end of a sentence. * Begin to use other punctuation such as exclamation and question marks. | * Use capital letters for the names of people, places and days of the week. |
| **Year 2** | * Use full stops and capital letters accurately. * Use question and exclamation marks to demarcate sentences. | * Use capital letters for the personal pronoun I and for most proper nouns. (Asda, Mary). | * Use commas to separate items in a list. * Begin to use apostrophes for singular possession. (Sam’s ball) |
| **Year 3** | * Begin to use inverted commas for direct speech punctuation. | * Use apostrophes for possession with increasing accuracy for singular possession. (The farmer’s shop) | * Begin to use commas to mark phrases and clauses. |
| **Year 4** | * Use the correct demarcation in all of my sentences. | * Use commas for fronted adverbials. * Use apostrophes for omission and possession. (I’m hungry, Sarah’s car) | * Secure the use of punctuation in direct speech, including a comma after the reporting clause. (The teacher said, “Line up!”) |
| **Year 5** | * Use commas to clarify meaning and avoid ambiguity in my writing. (Let’s eat Grandma! Let’s eat, Grandma!) | * Use colons to introduce a list. * Use apostrophes for possession for plural possession. (The farmers’ shop) | * Use dashes, brackets or commas to indicate parenthesis. (She drove her car - which was a convertible – along the motorway). |
| **Year 6** | * Use commas correctly to make phrases and clauses for clarity. | * Accurately use punctuation across a range of writing. (Colons and semi colons used within lists and to emphasise ideas in writing) | * Use hyphens correctly to avoid ambiguity. (Man eating shark, Man-eating shark) |