

**English Writing End points Aspect: Punctuation**

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|  | **Autumn** | **Spring** | **Summer** |
| **Reception** | * Use a capital letter for my own name.
 | * Use finger spaces between words.
 | * Use capital letters for my full name.
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| **Year 1** | Use finger spaces between words.Use a capital letter for the start of a sentence. | * Use a full stop at the end of a sentence.
* Begin to use other punctuation such as exclamation and question marks.
 | * Use capital letters for the names of people, places and days of the week.
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| **Year 2** | * Use full stops and capital letters accurately.
* Use question and exclamation marks to demarcate sentences.
 | * Use capital letters for the personal pronoun I and for most proper nouns. (Asda, Mary).
 | * Use commas to separate items in a list.
* Begin to use apostrophes for singular possession. (Sam’s ball)
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| **Year 3** | * Begin to use inverted commas for direct speech punctuation.
 | * Use apostrophes for possession with increasing accuracy for singular possession. (The farmer’s shop)
 | * Begin to use commas to mark phrases and clauses.
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| **Year 4** | * Use the correct demarcation in all of my sentences.
 | * Use commas for fronted adverbials.
* Use apostrophes for omission and possession. (I’m hungry, Sarah’s car)
 | * Secure the use of punctuation in direct speech, including a comma after the reporting clause. (The teacher said, “Line up!”)
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| **Year 5** | * Use commas to clarify meaning and avoid ambiguity in my writing. (Let’s eat Grandma! Let’s eat, Grandma!)
 | * Use colons to introduce a list.
* Use apostrophes for possession for plural possession. (The farmers’ shop)
 | * Use dashes, brackets or commas to indicate parenthesis. (She drove her car - which was a convertible – along the motorway).
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| **Year 6** | * Use commas correctly to make phrases and clauses for clarity.
 | * Accurately use punctuation across a range of writing. (Colons and semi colons used within lists and to emphasise ideas in writing)
 | * Use hyphens correctly to avoid ambiguity. (Man eating shark, Man-eating shark)
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